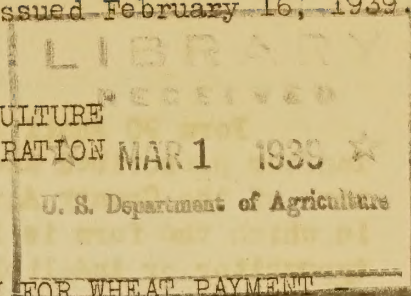


Issued February 16, 1939.

UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION



INSTRUCTIONS FOR FILLING OUT APPLICATION FOR WHEAT PAYMENT  
1939 PRICE ADJUSTMENT PROGRAM (FORM ACP-90)

I. - GENERAL

Application for a price adjustment payment with respect to wheat may be made on Form ACP-90, "Application for Wheat Payment - 1939 Price Adjustment Program", (hereinafter referred to as form 90 or application) with respect to any farm (1) for which a wheat allotment is established under the 1939 agricultural conservation program; (2) on which the acreage planted to wheat for harvest in 1939 is not in excess of such allotment; and (3) on which wheat was planted for harvest in 1938 or 1939, or the county committee determines that the failure to plant wheat for harvest in at least one of such years was due to flood or drought.

A form 90 shall in all cases cover the area of land considered as a farm under the 1939 agricultural conservation program, which must be included under a single Form SRM-304, "Report of 1939 Wheat Acreage".

The entries to be made in the county office and by the applicants on form 90 have been indicated by dotted lines. Where a given space has been indicated for a county office entry but is not applicable to the farm in question, it shall be left blank.

All acreages (except wheat allotments for which different instructions have been issued) including the division of wheat acreage among interested persons, shall be expressed to the nearest tenth of an acre; hundredths amounting to five or less shall be dropped and hundredths amounting to more than five shall be considered a whole tenth.

Any correction in the data on form 90 shall be made by drawing a light line through the original entry and entering the correct data immediately above or to the left of the original entry. Any correction of the data on form 90 should be initialed by the committeeman whose signature appears in Section IV thereof. If such committeeman is not available to initial the correction, such correction may be initialed by any member of the county committee, provided the committeeman who initials such correction also affixes his signature in Section IV above the original signature.



Form 90 shall be executed in quadruplicate in the manner hereinafter prescribed and all four copies shall be filed with the Secretary of the County Agricultural Conservation Association of the county in which the farm is located. All forms 90 should be filled out with typewriter or indelible pencil.

If there are more than six interested persons, Section III of form 90 will be used as a continuation sheet. Each such continuation sheet must be properly identified by the State and county code and serial number and securely attached to the related form 90.

## II. - EXECUTION OF FORM 90

### A. Heading

Enter the State and county code and serial number in the spaces indicated in the upper right corner. The serial number will be the same as the serial number on the corresponding Form SRM-304.

Do not enter the transmittal number or the farm number.

### B. Section I

Enter in item 1 the acreage planted to wheat for harvest from the total of Column C, Section III, Form SRM-304. If no wheat was planted on the farm for harvest in 1939, enter the word "none" or a "0" in item 1.

Enter in item 2 the 1939 wheat allotment from Section II of Form SRM-304.

Enter in item 3 the normal wheat yield per acre from Section II of Form SRM-304.

Make no entries in items 4 and 5.

### C. Section II

If no wheat was planted on the farm for harvest in 1939, state whether any wheat was planted on the farm for harvest in 1938 by entering "Yes" or "No" in the space provided in item 1.

If no wheat was planted on the farm for harvest in either 1938 or 1939, state whether failure to plant wheat in at least one of those years was due to flood or drought by entering "Yes" or "No" in the space provided in item 2. (It is not necessary to make any entry in Section II if an acreage figure is entered in item 1, Section I. If "Yes" is entered in item 1, Section II, it is not necessary to make any entry in item 2, Section II.)



D. Section III

Each applicant should familiarize himself with the provisions of Section III since it contains the representations upon which he is basing his claim for payment.

Type or print in the spaces provided the names and regular mail addresses of all persons who as landlords, tenants and sharecroppers are entitled to share as of the time of harvest in the proceeds (other than a fixed commodity payment) in the wheat grown on the farm for harvest in 1939. The name of the operator of the farm should be entered in the first space. The name of each producer should be in the form in which he generally signs business documents.

In case of the death or incompetency of a producer, the name of the person(s) eligible to receive the payment which such producer would otherwise have received shall be determined in accordance with the provisions of Section 9 of P-1, "Regulations Pertaining to the 1939 Price Adjustment Payment Program for Producers of Wheat, Cotton, Corn (in the commercial corn-producing area) Rice, and Tobacco" (hereinafter referred to as the "regulations"). When the person(s) entitled to such payment is not known to the county committee, or the committee is unable to ascertain, within a reasonable length of time, the proper person(s) entitled to such payment (due regard being given to delay which might be caused in making payment to other producers on the farm), the name of the deceased or incompetent producer, followed by the word "deceased" or "incompetent", as the case may be, should be entered. The application may then be forwarded to the State office, if otherwise complete, and a supplemental application may be submitted at such time as the person(s) entitled to the payment is determined. In entering the name(s) of person(s) entitled to payment, in accordance with the provisions of section 9 of the regulations, the following illustrative styles should be observed:

1. An executor of deceased producer, Richard Roe: John H. Doe, Executor of the Estate of Richard Roe, Deceased.
2. An administrator of deceased producer, Richard Roe: John H. Doe, Administrator of the Estate of Richard Roe, Deceased.
3. A guardian or committee of incompetent (or minor) Richard Roe: John H. Doe, Guardian (or Committee) of the Estate of Richard Roe, Incompetent (or Minor).



4. Surviving spouse of Richard Roe:  
Mrs. Kate Roe, Widow of Richard Roe, Deceased.
5. Surviving sons and daughters of Richard Roe, including surviving children of a deceased son or daughter of Richard Roe:  
Harry K. Roe, Mrs. A. E. Smith, John H. Roe, Jr., and Nellie Roe, All the Heirs of Richard Roe, Deceased.
6. Surviving mother or father of Richard Roe: Mrs. A. E. Roe, Sole Heir of Richard Roe, Deceased.
7. Surviving brothers and sisters of Richard Roe, including surviving children of a deceased brother or sister of Richard Roe:  
Harry K. Roe, Mrs. A. E. Smith, John H. Roe, Jr., and Nellie Roe, All the Heirs of Richard Roe, Deceased.
8. Trustees for heirs of Richard Roe:  
John H. Doe, Trustee of All the Heirs of Richard Roe, Deceased.
9. Spouse, for the benefit of incompetent producer, Richard Roe:  
Mrs. Kate Roe, Wife of and for the Benefit of Richard Roe, Incompetent.
10. Son or daughter for the benefit of incompetent producer, Richard Roe:  
Harry K. Roe, Son of and for the Benefit of Richard Roe, Incompetent.
11. Person authorized under State law to receive payment for incompetent producer, Richard Roe:  
John H. Doe, Superintendent of State Asylum for Insane, for the Benefit of Richard Roe, Incompetent.

Enter in the spaces provided following the name of each interested person (landlord, tenant or sharecropper) the share (expressed to the nearest tenth of an acre) of the proceeds (other than a fixed commodity payment) of the wheat grown on the farm for harvest in 1939 to which each such person is entitled as of the time of harvest. This data should be obtained from Form SRM-304. (If one person is entitled to all of the wheat crop, enter the word "All" in the appropriate line following his name.) If there is only one producer unit on the farm and it is desirable to do so, the share of each producer may be expressed in terms of a percentage rather than an acreage. If percentages are used, each percentage should be expressed to the nearest tenth of a percent



and the sum of the percentage shares must equal 100. The determination of the share to which each producer is entitled shall be made at such time as compliance with the provisions of the 1939 Price Adjustment Program with respect to wheat is certified by the county committee. The acreage of wheat to be so divided will be that grown on the farm for harvest in 1939 unless there was an additional acreage planted to wheat for harvest which failed and the county committee determines that the use of acreage found growing on the farm at the time compliance is certified and any acreage harvested prior thereto would result in a materially different division of payment among interested persons on the farm from that which would result from the use of the acreage planted to wheat for harvest. In the latter event, the acreage to be divided will be the acreage planted to wheat for harvest in 1939. If no acreage was planted to wheat for harvest in 1939, the wheat allotment will be divided among the landlords, tenants and sharecroppers on the farm in 1939 in the same proportion that the county committee determines that they would have shared in the planted acreage in accordance with the terms of the leasing or operating agreement covering the farm had the entire wheat acreage allotment been planted to wheat for harvest in 1939. In case of a dispute and in the absence of proof of the terms of the leasing or operating agreement covering the farm in 1939, such allotment should be divided in accordance with the terms of the customary leasing or cropping agreement in the community. (See SRM-315 for instructions for determining the acreage shares for producers on farms in Texas and Oklahoma composed of separately owned and covered by Form ACP-86 or some similar form other than ACP-68, Revised.)

The signatures of the applicants should be affixed following their names. The signature of each applicant on form 90 or any related paper should agree with his name as typed or printed on this form. All signatures on the original form 90 should be in ink or indelible pencil and must be in the original handwriting of the applicant or his duly authorized representative. Traced signatures, carbon impressions and facsimile signatures on the original form 90 will not be accepted. Each signature by mark must be witnessed by one disinterested person whose signature must be in the original and handwritten. It is not required that signatures be witnessed unless they are made by mark. Where a witness to a signature is required, the signature of the witness should be entered immediately below the signature of the producer whose signature is being witnessed. The provisions of ACP-16, "Instructions on Signatures and Authorizations in Connection with the Execution of Application for Payment or Related Papers under the Agricultural Conservation



Programs", are to be followed with respect to signatures and authorizations.

If any interested person who otherwise would share in the payment refuses to sign the form 90, a statement by him setting forth fully his reason for refusing to sign should be attached to the form 90. If such statement cannot be obtained, there should be attached to the form 90 a statement by a county committeeman indicating the efforts that have been made to secure the signature and statement of such person. If for any other reason the signature of any other person who otherwise would share in the payment cannot be obtained, the reason for the failure of such person to sign should be written in the space where his signature would otherwise be affixed and such entry initialed by a county committeeman who signs in Section IV of the application. Payment may be made later to any such producer if, within the time limit for accepting applications, he submits an application on a supplemental form 90 properly executed by him.

The basic data on the supplemental form 90 must be identical with those on the original form 90 except that it will not be necessary to include the acreage or percentage shares of any producers other than those making application for payment on the supplemental application and the notation "Supp." should appear in the upper right corner immediately following the serial number. Such supplemental application need not be signed by any interested person whose signature was affixed to the original application but must be signed by a member of the county committee.

### III. - APPROVAL OF APPLICATIONS

After all necessary data have been entered and the signatures of applicants affixed to form 90, and the committee finds that the data on form 90 have been correctly entered and that the person(s) making application for payment are eligible under the regulations to receive payment with respect to the farm covered by the form 90 in question, it shall authorize one of its members to affix his signature on behalf of the committee in the space provided in Section IV. The committeeman who signs in Section IV must not be a near relative of any interested person shown on form 90 or have any sort of financial interest in the farm covered by the application. The date the committeeman signs the application should be entered in the space provided opposite his signature.

If it is found that a landlord who has applied for payment on form 90 has for 1939 made any change in the arrangements which existed



for 1938 between himself and the tenants or sharecroppers on the farm or has reduced the number of share tenants or sharecroppers from the average number on the farm during the preceding three years, and such change or reduction would cause a greater proportion of the payment to be made to the landlord than would have been made to him had such change or reduction not been made, and the county committee disapproves such change or reduction as being unjustified within the meaning of subsection (b), section 6 of the regulations, the committee shall attach a complete report of its findings to the form 90, showing the share which the landlord would have received but for such change or reduction. A copy of this statement should be sent to the landlord. If such landlord or any other person believes that the county committee has erred in any determination affecting his payment, he may submit an appeal in accordance with the provisions of SRM-310.

The county committee is charged with the responsibility of determining that a person who signs an application in a representative or fiduciary capacity has the proper authority so to act. If the members of the county committee do not have personal knowledge that each such person has proper authority, they should require him to submit evidence of his authority. (See ACP-16, and AAA Forms 379, 380, 381, and 382 as to what constitutes acceptable evidence of such authority.) It is not required that a power of attorney on the applicable AAA form or similar form be secured for substitution unless the power of attorney now on file in the county office is found to be inadequate. No written evidence of authority need be attached to the application when it is submitted to the State office for payment.

Before submitting form 90 to the State office each such form should be carefully checked to determine that:

- (1) All data have been correctly entered;
- (2) All corrections have been correctly initialed;
- (3) Each interested person has signed form 90 or there is a proper explanation as to why he has not done so; and
- (4) All signatures of interested persons are genuine and agree with their names as typed or printed on the application.

#### IV. - TRANSMITTAL OF APPLICATIONS TO STATE OFFICE

Forms 90 shall be listed on Form SR-115, "Transmittal Sheet", and submitted to the State office. At the top of Forms SR-115 type or print



the notation "1939 Wheat". Forms SR-115 shall be prepared in quadruplicate and numbered in consecutive order beginning with 1. The original and two copies of Form SR-115 shall be forwarded to the State office and one copy retained in the county office. Application serial numbers prefixed by the same letter, if that system of numbering is used, should be listed together, but separate sheets are not required for different prefix letters.

The original and all copies of forms 90, with inserted carbons intact, shall be submitted to the State office. The second and third copies of form 90 will be returned to the county office after computations have been made thereon. The third copy should then be delivered to the farm operator and the other retained in the county office files.

*I. W. Duggan*

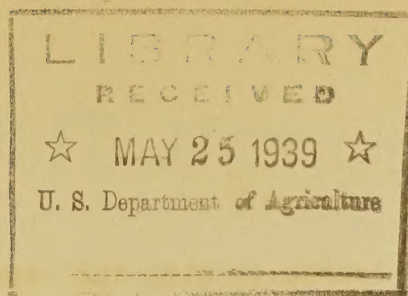
I. W. Duggan,

Director, Southern Division.



1.42  
S08M

SRM-314  
Amendment 1



Issued April 25, 1939

UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION  
SOUTHERN DIVISION

INSTRUCTIONS FOR FILLING OUT APPLICATION FOR WHEAT  
PAYMENT - 1939 PRICE ADJUSTMENT PROGRAM  
(FORM ACP-90)

SRM-314 is hereby amended as follows:

I. The fourth paragraph of Part II D (page 4) is amended to read as follows:

"Enter in the spaces provided following the name of each interested person (landlord, tenant or sharecropper) the share (expressed to the nearest tenth of an acre) of the proceeds (other than a fixed commodity payment) of the wheat planted on the farm for harvest in 1939 to which each such person is entitled as of the time of harvest. This data should be obtained from Form SRM-304. (If one person is entitled to all of the wheat crop, enter the word "All" in the appropriate line following his name.) If there is only one producer unit on the farm and it is desirable to do so, the share of each producer may be expressed in terms of a percentage rather than an acreage. If percentages are used, each percentage should be expressed to the nearest tenth of a percent and the sum of the percentage shares must equal 100. The determination of the share to which each producer is entitled shall be made at such time as compliance with the provisions of the 1939 Price Adjustment Program with respect to wheat is certified by the county committee. The acreage of wheat to be so divided will be the acreage planted for harvest in 1939; unless (1) no wheat was seeded on the farm for harvest in 1939, or (2) the acreage which would otherwise have been seeded for harvest in 1939 was substantially reduced because of flood or drought, or (3) the acreage seeded for harvest in 1939 was substantially reduced by flood, hail, drought, or insects, in which event the wheat allotment will be divided among the landlords, tenants, and sharecroppers on the farm in 1939 in the same proportion that the county committee determines that they would have shared in the



planted acreage in accordance with the terms of the leasing or operating agreement covering the farm had the entire wheat acreage allotment been planted to wheat for harvest in 1939. In case of a dispute and in the absence of proof of the terms of the leasing or operating agreement covering the farm in 1939, such allotment should be divided in accordance with the terms of the customary leasing or cropping agreement in the community. (See SRM-315 for instructions for determining the acreage shares for producers on farms in Texas and Oklahoma composed of separately owned tracts and covered by Form ACP-86 or some similar form other than ACP-68, Revised.)"

II. Part III is amended by adding the following new paragraph after paragraph 2, (page 7) thereof:

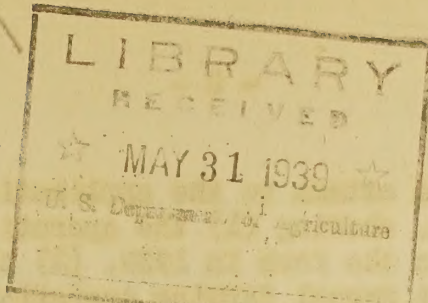
"If the county committee finds that a landlord of a separately owned tract of a farm covered by Form ACP-68, Revised, or Form ACP-86, has overplanted or caused the overplanting of the acreage allotment which was or could have been established for his separately owned tract of land included in the farm and refuses to cooperate with other producers having an interest in the farm in making equitable adjustment with respect thereto, the county committee shall attach to form 90 a complete report of its findings, together with a copy of Form ACP-68, Revised, or Form ACP-86, whichever was used in combining the separately owned tracts into one farm. The report shall include a statement setting forth the acreage allotment which was or could have been established for each separately owned tract in the farm and the acreage planted to wheat for harvest in 1939 on each such tract. The form 90 shall be transmitted to the State office on a separate transmittal sheet. The State office shall forward the case to the Director of the Southern Division for a determination as to the part, if any, of such landlord's share of the payment which may be made to him."

*I. W. Duggan*

I. W. Duggan,  
Director, Southern Division.



1.42  
S08M  
SRM-314  
Amendment 2



Issued May 22, 1939.

UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

INSTRUCTIONS FOR FILLING OUT APPLICATION FOR WHEAT PAYMENT -  
1939 PRICE ADJUSTMENT PROGRAM (FORM ACP-90)

I. The first paragraph on page 1 of SRM-314 is hereby amended  
to read as follows:

"Application for a price adjustment payment with respect to wheat may be made on Form ACP-90, "Application for Wheat Payment - 1939 Price Adjustment Program", (hereinafter referred to as form 90 or application) with respect to any farm (1) for which a wheat allotment is established under the 1939 agricultural conservation program; (2) on which the acreage planted to wheat for harvest in 1939 is not in excess of such allotment; and (3) on which (a) wheat was planted for harvest in 1938 or 1939, or (b) the county committee determines that failure to plant wheat in at least one of such years was due to flood or drought, or (c) which is not idle in 1939."

II. Part II-C (page 2) of SRM-314 is hereby amended by adding  
at the end thereof the following new paragraphs:

"If the word 'No' is entered in both items 1 and 2, but the county committee finds, in accordance with the 1939 General Letter No. 14, dated May 18, 1939, that normal farming operations are in fact carried out on the farm in question in 1939, the following notation shall be entered in the blank space at the bottom of Sec. II: 'Normal farming operations carried out on farm in 1939.'

"If the word 'No' is entered in both items 1 and 2, and the county committee finds that normal farming operations are not carried out on the farm in question in 1939, no application with respect to such farm should be approved by the county committee unless it determines that the operator was prevented from carrying out normal farming operations by causes beyond his control. In the latter event, the



county committee should attach to the application for payment a complete report of its findings, showing (1) the operations, if any, which were actually carried out on the farm in 1939, (2) the reasons why the operator failed to carry out normal farming operations in 1939 and (3) the action the committee recommends should be taken in the case."

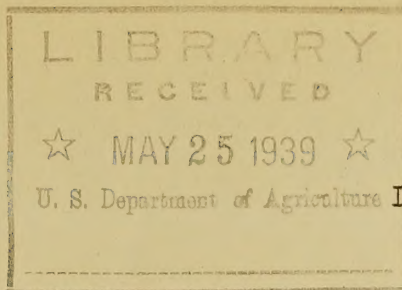
*I. W. Duggan*

I. W. Duggan,  
Director, Southern Division.



1.42  
S08M

SRM-315



UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SPECIAL INSTRUCTION FOR DETERMINING ACREAGE SHARES  
AND FILLING OUT FORM ACP-90, "APPLICATION FOR  
WHEAT PAYMENT-1939 PRICE ADJUSTMENT PROGRAM", FOR  
FARMS COVERED BY FORMS ACP-86.

Where Form ACP-86 has been executed covering a farm for 1939 in accordance with the instructions set out in SRM-307:

(1) The share of each landlord, tenant, and sharecropper in the payment computed for the farm with respect to wheat shall be reported in acres (expressed to the nearest tenth of an acre). The acreage shares of the landlord, tenant, and sharecropper with respect to each separately-owned tract included in the farm shall be determined by dividing the wheat acreage allotment which was or could have been established for such tract in accordance with the terms of the lease or operating agreement covering such tract. The acreage share of each producer with respect to the farm shall be determined by adding the acreage shares of wheat computed for such person in connection with all of the separately-owned tracts included in the farm, and the sum of the acreage shares of all such persons must exactly equal the wheat acreage allotment established for the farm.

(2) The following notation shall be inserted in Section IV of Form ACP-90: "This farm is covered by Form ACP-86".

*I. W. Duggan*  
I. W. Duggan  
Director, Southern Division.



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THE UNIVERSITY OF CHICAGO  
DIVISION OF THE PHYSICAL SCIENCES  
DEPARTMENT OF CHEMISTRY

REPORT OF THE  
COMMISSIONER OF THE  
BUREAU OF MINES  
ON THE  
PROGRESS OF THE  
WORK DURING THE  
YEAR 1914

The following report was prepared by the  
Commissioner of the Bureau of Mines  
under the direction of the  
Department of the Interior  
and is published by the  
Bureau of Mines  
as a part of the  
annual report of the  
Department of the Interior  
for the year 1914.

W. H. Huggins, Jr.  
Commissioner of the Bureau of Mines  
Department of the Interior